

2023-2024 Student Parking Permit Rules & Regulations

In order to receive your parking permit, you must submit all paperwork electronically, which is signed by you and a parent/guardian. Permits for on campus parking may be purchased for \$360 for an individual on the Campus Portal > Payments > Optional Fees. For families without a credit card, the Bookstore will accept a check made payable to Highland Park High School.

Because the school has many fewer parking spaces than students who wish to drive, students are urged to use school or public transportation, to carpool or to walk to school.

jcolon@dist113.org [Switch account](#)



The name, email, and photo associated with your Google account will be recorded when you upload files and submit this form

* Indicates required question

Email *

☐ Record jcolon@dist113.org as the email to be included with my response

WHO IS ELIGIBLE FOR A PERMIT?

Seniors who have:

- 1) a valid driver's license
- 2) current vehicle insurance
- 3) current vehicle registration
- 4) COMPLETED HPHS GIANT Student Parking Program

Once all forms have been submitted and payment has been received, students may pick up their parking permit in A222 during student prep week. Do not wait to pick up your permit the morning of the first day of school, as waiting in line may make you late to class, and it will not be authorized.

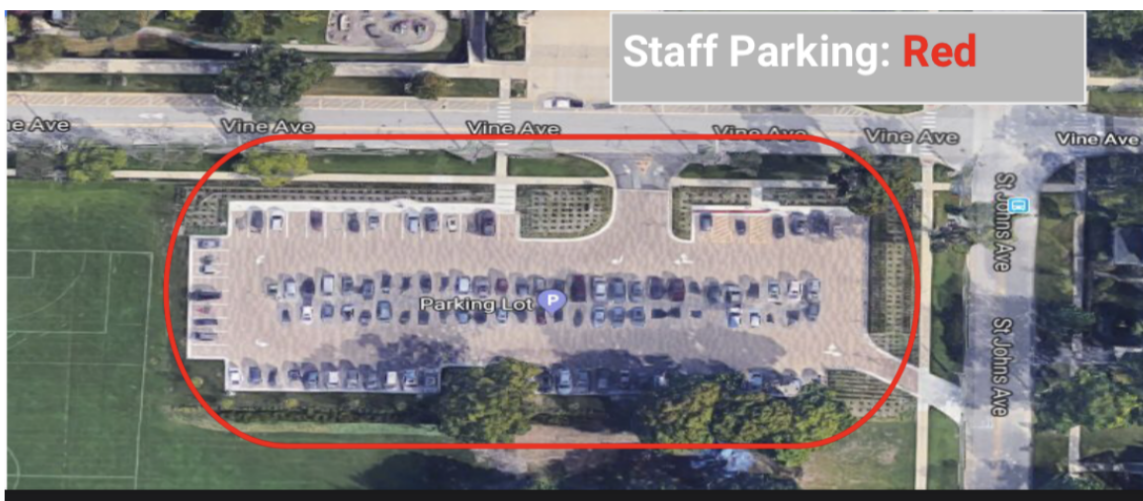


WHERE MAY STUDENTS PARK?

Students may only park in the Student Section of the North Parking Lot. UNDER NO CIRCUMSTANCES ARE STUDENTS TO PARK IN HANDICAPPED STAFF OR VISITOR PARKING AREAS. These areas include: the West Parking Lot, designated areas in the North Parking Lot and the parking lot on Vine Avenue across from the school. A student who is unsure where parking is permitted should consult the security guard in the North Parking Lot.

South Lot- NO student parking at any time

Students Are Not Allowed To Park In The South
Staff/Visitor Parking Lot 



West Parking Lot



H Lot



GENERAL PARKING RULES

Parking rules and eligibility for parking permits may change during the school year if conditions develop that limit the number of parking spaces available for students. If the number of available parking spaces decreases substantially and/or the number of seniors in a given school year is large, students may, for instance, be issued permits valid per semester or for even or odd days only.

- All student vehicles in the parking lot must have parking permits attached to the windshield.
- Only the student who was issued the parking permit may park in the student lot. Senior students may NOT pass their permit to a younger sibling at the end of the school year. The student has the privilege, not the car.
- All students must be licensed and covered by insurance. The school is not responsible for the car and/or its contents.
- All state, local and city regulations apply (i.e. vehicle registration, city sticker, etc.)
- Students who do not have parking permits may not park in visitor, staff, handicapped or student parking areas. These areas include the North parking lot, the parking lot on Vine Avenue across from the school or in the West parking lot under any circumstances.
- Students who violate parking regulations are subject to the loss of current and/or future parking privileges and may be subject to other disciplinary actions as well.
- If you are going to be driving a different vehicle, you must notify the Deans' Office.
- Permits may not be transferred from one vehicle to another. If a permit is transferred, it becomes invalid and the vehicle will be considered illegally parked and the violator may lose parking privileges. If you will be driving a new/different vehicle, the old pass must be turned in to the Deans' Office.
- Students are not to be in the parking lot unless they are arriving to or leaving from school. Students who wish to go to their cars (parked in the student lot only) during a free period must first secure a pass from the Attendance Office, and sign out and in at the H Entrance Security desk. Students in the parking lot without a pass are considered off campus, and are subject to appropriate consequences including, but not limited to Saturday detention and/or in-school suspension.
- Motorcycles and motor bikes must be parked in the designated section of the North Parking Lot and must have valid parking permits.
- No one may sit in a parked car during the school day.
- If any parking rules are violated or a student drives in a reckless manner on school property, current/future parking privileges may be revoked and other disciplinary action may be taken.
- Students are discouraged from loaning cars to friends and acquaintances because of the legal risks involved.
- Weapons, alcohol and illegal drugs are not permitted on District 113 property. Vehicles entering the parking lot may be subject to search by school officials. Searches may include all vehicle compartments and containers.
- If you encounter parking problems in a student parking area please come to the Deans' Office (A222) when you arrive to school.



- The permit does not guarantee a parking space. Parking is available on a "first come, first served" basis and eligibility may change during the school year if conditions develop that limit the number of parking spaces available for students.

FOCUS YEARS:

- During the FOCUS event, students are not allowed to park in the parking lot. Students must make alternative parking plans during FOCUS.

HOW COULD A PERMIT BE SUSPENDED/REVOKED?

- If a student has a parking violation, a warning will be issued and consequences may be assigned. If a second parking violation occurs, the student may lose parking privileges for the rest of the school year. Violations will be charged to students who park a different car and without notifying the Deans' Office, occupy two spots in the lot or commit other violations.
- Permit holders who park in staff or visitor parking between 6:00 a.m. and 3:04 p.m. will be assigned consequences. If a second offense occurs, the student may lose current/future privileges.
- A violation of the Alcohol, Tobacco and other Drug policy will result in a suspension of parking privileges.
- A permit may be revoked under the discretion of the Deans for any violation of parking safety and rules.

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